



2024-2025 Information for New Student Admission

1<sup>st</sup> September, 2020

To whom it may concern,  
We are accepting applications for the 2024-2025 school year for K1 admission. Details as follows:

	Date & Time	Application Process
1.		<b>Admission requirements</b> 1.Child must be born in or before 2021. 2.Child must be born in Hong Kong and/or have permanent residency.
2.	September to November 2023	<b>Application for "Registration Certificate for Kindergarten Admission"</b> Parents are required to apply to EDB for a "RC" from September to November 2023. Upon receipt of the application with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the application and issue the "RC" to applicants who are eligible for receiving subsidy under the "Scheme" by post.
3.	From 1 <sup>st</sup> September, 2023 (Friday) to 3 <sup>rd</sup> November, 2023 (Friday)  8:30am-6:00pm (Monday-Friday) 9:00am-1:00pm (Saturday)	<b>How to obtain an Application Form</b> 1.Parents can visit our school to collect the application form or download the application form from our website 2.Unlimited number of application forms are distributed during the given dates. 3.Successful admission is <b>NOT</b> based on first-come-first-serve basis. 4.Limited to one application form per person. (excluding twins).
4.	From 1 <sup>st</sup> September, 2023 (Friday) to 3 <sup>rd</sup> November, 2023 (Friday)  8:30am-6:00pm (Monday-Friday) 9:00am-1:00pm (Saturday)	<b>Application Form Return</b> <b>Please complete and submit the enclosed with the following documents:</b> 1. Birth Certificate (original and copy). 2. Immunization record (Original and copy). 3. Two passport size photos. 4. Four return envelope (\$2.2 stamp attached with child's name and home address written). 5. Enrollment fee of HKD\$40 (non-refundable upon submission of application). Only one application is accepted from each parent (excluding twins). Application with missing information and supporting documents will not be accepted. 6. <b>Information provided are strictly for identity proof. Confidential information will be destroyed after use.</b>
5.	4 <sup>th</sup> November, 2023 (Saturday)	<b>Interview Day for Prospective Students</b> 1.Successful applicants are granted an interview. 2.Please provide the 'Interview Certificate' and document proof of applicant's (child's) identity to the interview upon arrival. Please do not lose the documents. 3.Please arrive on the date and time stated on the 'Interview Certificate' with the applicant. 4.One parent is permitted to accompany the applicant during the interview. 5.Failure to arrive on the given time result in the forfeit of the interview. (You are welcomed to call the school to apply for the wait-list.)  <b>Admission conditions</b> 1. Interview Performance 2. Priority List: - Siblings that are currently attending our school. - Father/mother that are graduates from the school - Father/mother that are employees of the school/the association - Living nearby - Family with needs (whole-day) - There are one or more than one person in need for care in the family(whole-day)
6.	6 <sup>th</sup> November, 2023 (Monday)  9:00 a.m.	<b>School Admittance</b> Results will be available on the school's website, our notice board, or visit our school and an official acceptance letter will be sent via mail.
7.	4 <sup>th</sup> January, 2024 (Thursday) to 6 <sup>th</sup> January, 2024 (Saturday)  Thursday-Friday 8:30a.m.-6:00p.m. Saturday 9:00a.m.-1:00p.m.	<b>Official Registration Date</b> 1.For admitted students, please go to the school to register on EDB's "Official Registration Date". Failure to register by6 <sup>th</sup> January, 2024 (Saturday) at 1 p.m. result in forfeit of the school placement. 2.According to EDB's "Admission Arrangements for K1 Places in Kindergartens for the 2024/25School Years," parents must return the "2024/25 Registration Certificate for Kindergarten Admission" original copy as registration for Kindergarten class as proof of admittance. For more information, please visit the EDB's website "Kindergarten Education" and "Admission for K1 Places in Kindergarten" Website: <a href="http://www.edb.gov.hk/K1-admission_tc">http://www.edb.gov.hk/K1-admission_tc</a> 3.The 2023/24 school year's registration fee is HKD\$970 for half day class, HKD\$1,570 for whole day class; paid registration fee will be refunded upon the start of school term. 4.If parents wish to transfer school after registration, please write a formal letter of notice to the school. The school will return the registration certificate but will not refund the registration fee. School placement will not be reserved to student after the return of registration certificate.